INTRODUCTION TO AMERICAN AND CALIFORNIA GOVERNMENT and POLITICS
POL S 102, SECTIONS 3-10
Fall, 2016

COURSE INFORMATION
Class Days: T TH – Lecture, plus T or W Discussion Sections
Class Times: 11—11:50 A.M. Lecture
Class Location: PG-153
Office Hours Times (and by appointment):
Office Hours Location: NH-104
T, 12:30—2:30 pm, TH 8:30—10 a.m. &
by appt.

Course Overview
Official Course Description: "Political processes and institutions in the United States and California. Considers a variety of public policy issues such as environmental quality, health, education, relation between government and business, taxation, and foreign affairs as reflected in the dynamics of national and state politics. When taken with Political Science 101 will satisfy graduation requirement in American Institutions."

This course is intended to acquaint you with the foundations, processes and institutions of American and California government. If you intend to pursue studies in the political science major/minor field, it will provide the necessary background for more advanced courses in political science. If you are not pursuing studies in political science, the course will inform you about how the federal and state governments work, both in theory and in practice. The overriding goal of this course is to provide you with tools that will help you to be a more intelligent consumer of political news and information and to better understand the civic responsibility that attends to American citizenship.

One particular goal of this course is to help you to understand how politics and government affect you personally, and what means you have to influence your government. Thus, we will do a great deal more than recite facts, figures, names, dates and places. We will also investigate many of the major controversies surrounding the Constitution, our electoral system, and our political institutions. This course will not be taught with a single point of view. It will, however, if successful, help you to explore and understand your own political attitudes and beliefs and how those beliefs are expressed and represented in the political process. Finally, this course is designed to help you learn how to communicate your understanding of American politics to others through written assignments.

You will be required to utilize the SDSU E-services Web Portal (https://sunspot.sdsu.edu/pls/webapp/web_menu.login) so that you can access Blackboard for important assignment and deadline information and to complete required course readings. IT IS IMPERATIVE that you have a current e-mail address associated with your WebPortal account.

E-mail: c kennedy@mail.sdsu.edu, always put 102 at the beginning of your subject line for a prompt response and include your full name.
so that I can reach you in a timely manner. In addition, each student will be required to utilize CourseKey, a higher education, classroom engagement software that is designed to boost attendance, increase lecture interaction, and facilitate peer-2-peer learning.

**Turnitin**

Students agree that by taking this course all required papers may be subject to submission for textual similarity review to Turnitin.com for the detection of plagiarism. All submitted papers will be included as source documents in the Turnitin.com reference database solely for the purpose of detecting plagiarism of such papers. You may submit your papers in such a way that no identifying information about you is included. Another option is that you may request, in writing, that your papers not be submitted to Turnitin.com. However, if you choose this option you will be required to provide documentation to substantiate that the papers are your original work and do not include any plagiarized material.

**Waitlist Policy:**

This course admits students through the university-wide waitlist policy. Students will be admitted to the class only if the class has not reached its enrollment level; no students will be admitted past the enrollment cap for this course. Drop/add date is Monday, September 12th before 11:59 p.m.

Students who are admitted through the waitlist process are responsible for contacting me immediately, checking Blackboard and reading the syllabus and turning in any work that has already been assigned as soon as is reasonable – please email me and we will make a plan. You should be aware that any upcoming work will be due at the same time as the rest of the class; this may mean that you will need to catch up very quickly.

**Learning Objectives:**

1. **General Objectives of Political Science Department at SDSU**

   The department strongly holds, as evident in our mission statement, that education is key to citizenship and fundamental in a democracy, both to our own majors and to students from other schools and programs. Our curriculum is geared towards not only fostering critical thinking but aiding students understand the value of civility, diversity and global awareness. In light of the increasing polarization in American politics as well as increasing internal and external conflicts among nations, we believe that teaching tolerance, or at least an appreciation for alternative points of view, is a responsibility of all educators. We strongly believe it is the role of the academic to help students navigate the rhetoric and engage in constructive dialogue. The aim of our program is to:
   - Explain the nature and structures of political power in diverse societies including the United States
• Assess how politics can be a means for protecting and enhancing justice
• Communicate complex thoughts and analyses clearly orally and in writing
• Synthesize and analyze various kinds of sources and data
• Develop the capacity to become active and productive members of a democratic polity and an interdependent world

2. POL S 102 Learning Objectives:

• To advance students’ understanding of the essential elements of the US political system, including its Constitutional system, political processes, governmental institutions, and political culture(s).
• To advance students’ understanding of how political power operates in the US. Students will be able to explain political outcomes from a variety of different perspectives on US politics and evaluate critically the political institutions and processes of democracy in the US.
• To promote students’ ability to think critically about different perspectives and ideologies on US politics among the public, political parties, and scholars.
• Students will learn how to write and speak about important issues in US politics coherently and knowledgably.
• To advance students’ understanding and ability to describe the structure of the California State Government and the duties of each branch of government.
• To advance students’ ability to identify the strengths and the weaknesses of direct democracy in contemporary California.
• To advance students’ ability to explain the demographic composition of California in the 21st century, and the relationship between demography and political behavior.
• To advance students’ ability to discuss the major public policy issues confronting California today.
• To compare and contrast the main institutions and processes of California government with those of the national government of the United States.

Students successfully completing this course will:

1. Develop critical thinking skills that are applied to objective exams and short writing assignments.
2. Develop the ability to take appropriate notes during lecture and when completing assigned readings, complete homework assignments, and utilize those notes and assignments to master course concepts and succeed on examinations.
3. Develop skills that allow you to read a visual display of quantitative information, critically analyze data presented in that form, and draw appropriate inferences.
4. Develop (or reinforce) your capacity for interacting civilly with those with whom you disagree.

Enrollment Information

There are no prerequisites for enrolling in this course.
IMPORTANT DATES:

Monday, August 29th - First day of classes.

Monday, September 5th – Campus closed for Labor Day holiday

Monday, September 12th: Schedule adjustment deadline. Last day to add, drop, or change grading basis (11:59 p.m. deadline.)

First Examination—Thursday, September 29th in lecture

October 20th—No Lecture, please see Course Outline for alternative assignment

Second Examination--Thursday, November 3rd in lecture

Friday, November 11th--Campus closed for Veterans Day holiday

Tuesday, November 22nd No lecture the Tuesday before Thanksgiving. No lecture meeting or section meetings the week of the Thanksgiving Holiday. Campus is closed from Thursday, November 24th-Friday, November 25th.

Wednesday, December 14th – Last day of classes

Tuesday, December 20th, Third Examination, 10:30—11:30 a.m.

Course Materials and Required Texts

REQUIRED TEXTS: (available at campus Aztec Bookstore where Ginsberg and Anagnoson are packaged together for your convenience.) Do not purchase just any POL S 102 textbook from Aztec Bookstore. Make sure that you purchase the correct textbook for Dr. Kennedy’s 102 course. MAKE SURE YOU PURCHASE TENTH CORE EDITION and not the Essentials edition or the Full Edition!

1. Ginsberg, Lowi, Weir, Tolbert, Spitzer. 2015. 10th ed. We, the People: Tenth Core Edition. W.W. Norton Co.


Here’s a picture to help you get the right books, if you decide to purchase the hard copies:
3. U.S. Constitution - Pocket Constitution is available for purchase at the campus bookstore or on-line. It is **required** and you will be allowed to utilize your pocket Constitution on the First Exam. You will also be required to bring it with you to all lecture and section meetings. If you do not have your own copy of the Pocket Constitution, you will not be allowed to utilize any other source (i.e. notes, e-version, etc.) for the First Exam.

**TEXTBOOK OPTIONS**

Please read carefully:

There are numerous options for you to consider in purchasing required course materials and I have listed each option below:

1. Students will be able to purchase the package (with both required texts in one bundle) in your campus bookstore (Aztec Shops). The cost in the book store ranges from $92.99 (for the looseleaf three-hole-punch “We, the People,” bundled with the Anagnoson California text and an Inquisitive access code) to $130.99 (for the textbook edition of “We, The People,” bundled with the Anagnoson California text and an Inquisitive access code.)

   - We the People, 10th Core edition paperback + InQuizitive access + Governing California: 9780393612837;
   - We the People, 10th Core edition loose-leaf + InQuizitive access + Governing California: 9780393612844;
   - We the People, 10th Core edition loose-leaf + InQuizitive access: 9780393612851; – Note: This option might be your preference if you want to purchase a used copy of the Governing California text.

2. Students can alternatively purchase the e-books AND Inquisitive access from Norton directly through a link on the Blackboard CoursePage in the Section Titled Chapter Modules. (You will want to click “See all options and formats” at the top of the page to see ebook options as well). The lowest price option is $35 and that will include access to both e-books and an Inquisitive access code.

   Importantly, note that you would be required to do all of your reading on-line. If you are a new student and do not have experience with reading on-line material, I would suggest that you choose option 1 or 3.

3. If you prefer to purchase the texts used or in alternative formats, you are welcome to do so. However, be certain that you utilize the ISBNS above so that you do not accidentally purchase the wrong editions. Also, if you purchase your books used, you will need to pay for Inquisitive access which will cost an additional $20.00.

Other reading material is required as well and is listed in the Course Outline and Reading Assignments below. Please make sure to do ALL assigned readings for each unit as it is ALL covered on course exams and breakout section reading quizzes. Be sure to do the reading
BEFORE LECTURE on the day it is due so that you are prepared to get the most out of lecture. Finally, all students need to pay attention to current American political events, as these will be discussed in lecture as appropriate.

**Course Structure and Conduct**

All students enrolled in this course MUST attend lectures on T TH (11-11:50 a.m. in PG-153) as well as break-out, Teaching Assistant (TA)-led discussion sections that meet once each week. In addition to discussing lecture materials you will occasionally take reading quizzes in the breakout sections and write short papers or complete assignments. Each week you will receive points for attendance and participation.

Please check your schedule to identify which one of the following sections you have enrolled in and BE CERTAIN TO ATTEND BOTH LECTURE AND SECTION MEETINGS during the first week of the semester or you may be dropped from the course!

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<tr>
<th>Course</th>
<th>Section No.</th>
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<th>Time/Day of Section</th>
<th>Room</th>
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<tr>
<td>POL S-102</td>
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<td>1100-1150 W</td>
<td>HH-210</td>
<td>A. MOUNGER</td>
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Teaching Assistant e-mail contact information:

Lauren Anderson [lranderson@sdsu.edu](mailto:lranderson@sdsu.edu)

Amy Mounger [mounger.amy@gmail.com](mailto:mounger.amy@gmail.com)

Ernesto Silva [Ernesto.silva@gmail.com](mailto:Ernesto.silva@gmail.com)

Michael Spitz [mspitz@sdsu.edu](mailto:mspitz@sdsu.edu)

Teaching Assistant office hours:

Lauren:
  Monday 2:30-3:30
  Thursday 12:00-1:00

Amy:
  Tuesday: 2-3 p.m.
  Thursday: 2-3 p.m.

Ernesto:
  Thursday: 1:00-3:00

Michael:
  Wednesday: 12:00-2:00
ALL TA OFFICE HOURS ARE HELD IN NH-103

As this is a course in American and California Government, we will often discuss sensitive and potentially provocative topics. In lecture and discussion, all students are expected to comport themselves appropriately, pursuant to the SDSU Student Code of Conduct http://go.sdsu.edu/student_affairs/srr/conduct.aspx. Civility is an important democratic value and we strive to civilly speak and listen to one another, even when disagreements inevitably arise.

1. Be respectful of others in speech and behavior
2. Take responsibility for personal behavior, attitude, and actions
3. Promote civility through everyday interactions
4. Listen fully and attentively to the speaker, seeking to understand them
5. Practice non-violence, using words to inspire change

Source: http://niced.arizona.edu/standards

“The cornerstone of democracy, according to the founders, is a public education that emphasizes civics. The intent of the founders of our democracy was to forge a process of learning that included knowledge of the constitution and the democratic legislative process. The goal was to pass on to succeeding generations ‘a deep-seated set of values that would be a foundation for responsible citizenship - values encouraging interest and involvement in large social issues as opposed to mere self-centeredness, values necessary to maintain the health of democracy.’ But what more recently evolved, in the words of Ehrenberg (1999, p. xi.), is ‘that an overworked, disengaged, acquisitive, and self-absorbed population has allowed its moral connections, social engagements, and political participation to atrophy.’ Citizenship is governed by civility...”

COURSE OUTLINE and reading assignments*:

Required: Teaching Civility: Two Daring Assignments

SDSU Student Conduct Code


Optional (but highly recommended):
To read: Teaching Civility in an Age of Jerry Springer – Cut and past the following URL into your browser:
https://www.uvu.edu/ethics/seac/Civility_Scales.pdf

To skim: http://civility.missouri.edu/toolbox.php

ii. Review of the Course Syllabus Aug. 30th Syllabus test 9/6 or 9/7 in breakout section
I. American Political Culture

Sept. 6th  Sept. 17th

** No homework assignments will be due before the end of drop/add on September 11th. However, it is DEFINITELY in your best interests to complete the homework before the due date or you will find quite a heavy backlog when you attempt completion on the due date.

Required Reading:
Ginsberg, et. al. chapter 1
Anagnoson, et. al chapter 1
PPT Slides

And
2016 electorate will be the most diverse in U.S. history
http://www.pewresearch.org/fact-tank/2016/02/03/2016-electorate-will-be-the-most-diverse-in-u-s-history/

II. The Founding and the Constitution

Sept.13th  Sept. 17th

Internet Viewing Assignment (Please complete in advance of lecture on 9/13):
20 minute Documentary Creating a Constitution, available on-line here: http://www.annenbergclassroom.org/page/key-constitutional-concepts

Required reading:
Ginsberg, et. al. Chapter 2, and
The Declaration of Independence, Ginsberg Appendix A1
The Constitution (preferably utilize your pocket Constitution so that you can annotate, it is also available in Ginsberg on A8-A19)
Skim the Articles of Confederation A4-A7
Read Federalist 10 and Federalist 51 on pages A20—A24

And
Anagnoson, chapter 2, pages 19-27

III. Federalism

Sept. 20th  Sept. 24th

Gay marriage victory at Supreme Court triggering backlash

Read intro and skim the rest at:
https://ballotpedia.org/State_executive_responses_to_Obergefell_v._Hodges

IV. Marijuana and Federalism

Sept. 27th  Sept. 28th
1996 - Prop 215 Legalized Medical Marijuana in California
http://ballotpedia.org/California_Proposition_215,_the_Medical_Marijuana_Initiative_%281996%29

Gonzales v. Raich (2005) syllabus
http://www.law.cornell.edu/supct/pdf/03-1454P.ZS


United States Supreme Court Rejects Case Involving Life Sentence For Marijuana

Report: Aide says Nixon's war on drugs targeted blacks, hippies

Optional Reading and Most recent news:


http://www.huffingtonpost.com/entry/medical-marijuana-9th-circuit_us_57b36a31e4b04ff883990337?section=politics

http://theantimedia.org/cannabis-number-hands/

**PREPARATION FOR FIRST EXAM:**
Suggested Supplemental Video on Checks and Balances (it is the third of three segments) available here:
20 minute Documentary Checks and Balances: Presidential Power, available on-line here:
http://www.annenbergclassroom.org/page/key-constitutional-concepts

**First Examination—Thursday, September 29th, in class, bring your pocket Constitution, an 882 scantron and a couple of #2 pencils and erasers.**

V. Civil Liberties
Oct. 4th Oct. 8th

Please view “In Search of the Constitution: For the People (1987)” and complete the viewing worksheet that is available on Blackboard. This MUST be done in advance of lectures and sections on Oct. 4th

Required Reading:
Ginsberg, ch 4
And

California's Loyalty Oath
Loyalty Oaths Fail the Test of Democracy
http://articles.latimes.com/2008/mar/11/opinion/oe-stone1

5 Things We Learned from Bradley Manning Wikileaks
http://globalnews.ca/news/793577/5-things-we-learned-from-bradley-mannings-wikileaks/

Everything we Learned from Snowden in 2013 – this article has been placed behind a paywall, so you should refer to the link in Course Documents to the contents of the article in pdf format. http://www.nationaljournal.com/defense/everything-we-learned-from-edward-snowden-in-2013-20131231

The Criminal NSA
http://www.nytimes.com/2013/06/28/opinion/the-criminal-nsa.html

Secret court reveals justification for NSA's mass data collection

Judge Rules You Can't Sue the NSA for Secretly Spying on You Unless You Prove You're Being Secretly Spied On
http://m.motherjones.com/politics/2015/02/federal-judge-NSA-surveillance-eff

Pretty Good Privacy
http://www.slate.com/articles/news_and_politics/war_stories/2014/01/obama_s_nsa_reforms_the_president_s_proposals_for_metadata_and_the_fisa.html

In day of protest, Occupy Wall Street Faces Police Violence

UC Davis Pepper Spraying settlement
http://www.huffingtonpost.com/2012/09/26/uc-davis-pepper-spraying-settlement_n_1916803.html

Recommended for your edification (but not required):

14 Specific Allegations of NYPD Brutality During Occupy Wall Street

32 Pictures Of Police Brutality From Occupy Wall Street Protests
http://www.buzzfeed.com/mjs538/violent-pictures-from-occupy-wall-street-protests

SDSU's updated Free Expression Policy (2010)
http://bfa.sdsu.edu/policies/pdf/FreeExpress.pdf

Timeline of NSA Domestic Spying
https://www.eff.org/nsa-spying/timeline
After Hobby Lobby:  http://www.theatlantic.com/politics/archive/2016/06/pharmacists-have-to-sell-emergency-contraception-even-if-it-violates-their-religious-beliefs/489182/


https://www.theguardian.com/us-news/2016/may/22/how-pentagon-punished-nsa-whistleblowers

https://www.laprogressive.com/courageous-whistleblowers/
http://boingboing.net/2016/06/02/no-warrant-is-needed-to-get-yo.html


http://m.motherjones.com/politics/2016/06/sonia-sotomayor-fights-back-against-illegal-police-stops


VI. Civil Rights Oct. 11th Oct. 15th

Required Reading: Ginsberg, chapter 5

New York Case Could Provide Key Test For Establishing Legal Protections For Gay People https://www.buzzfeed.com/chrisjeidner/new-york-case-could-provide-key-test-for-establishing-legal?utm_term=.sowAJYx6gR#.sp33rnwA8m


After Shelby - https://thinkprogress.org/what-happens-to-democracy-after-you-gut-the-voting-rights-act-in-one-map-41bd2fe4a8f6#.m356z0rsn


Fifty Years After Bloody Sunday in Selma, Everything and Nothing Has Changed | The Nation http://www.thenation.com/article/fifty-years-after-march-selma-everything-and-nothing-has-changed/

Honor Dr. King’s Legacy by Protecting Voting Rights http://www.thenation.com/article/honor-kings-legacy-protecting-voting-rights/
Optional:

https://thinkprogress.org/a-judge-blocked-north-carolinas-plan-to-target-black-voters-the-gop-found-a-way-to-do-it-anyway-eb5f92c64b55#.pzc0xl6uf


http://blackyouthproject.com/watch-how-felony-disenfranchisement-harms-black-communities/

VII. Political Participation and Voting
Oct 18th Oct 22nd
NO LECTURE on October 20th. Instead, you are expected to watch the documentary: “Split: A Deeper Divide” which is available here:
http://video.sdsu.edu/nas/capture/2016/ckennedy/Split_A_Bitter_Divide_%282014%29/Split_A_Bitter_Divide_%282014%29 - 20160402_095715_6.html
Be sure to take good notes as you will be writing a one minute paper in section the week of Oct. 24th

Required Reading:
Ginsberg, chapter 8
Anagnoson, pages 28-40 (Direct Democracy in California)

And

http://www.msnbc.com/msnbc/oregons-automatic-voter-registration-blazes-trail-voting-access

https://www.brennancenter.org/analysis/voting-rights-restoration-efforts-virginia

https://www.brennancenter.org/analysis/automatic-voter-registration


VIII. Campaigns and Elections
Oct. 25th Oct. 29th
Required Reading:
Ginsberg, chapter 10 and
Anagnoson, pages 81-103 (Elections in California)

and


Make sure you understand the implications of the following sentence: But for now, America's still digesting that pig.

AND

Second Examination, Thursday, November 3\textsuperscript{rd}, in class

IX. Political Socialization and Public Opinion
    Ginsberg, chapter 6, only \textbf{pages 206-232} 
    Nov. 8\textsuperscript{th}  Nov. 12th

X. Interest Groups and Political Parties
    Ginsberg, chapter 11 (Interest Groups)
    Anagnoson, pages 45-60 (Interest Groups in California)
    And
    Ginsberg, chapter 9, only pages 341-362
    Anagnoson, pages 69-81 (Political Parties in California)
    Nov. 15th  Nov. 19th

THANKSGIVING BREAK
No lecture or sections will meet the week of November 21\textsuperscript{st}
Homework Assignment for the week is to complete a worksheet on “Inside the Obama Presidency” (available on Blackboard) and to view the Frontline documentary here: [http://www.pbs.org/wgbh/frontline/film/inside-obamas-presidency/](http://www.pbs.org/wgbh/frontline/film/inside-obamas-presidency/)

XI. The Legislative Branch
    Ginsberg, chapter 12 (Congress)
    Anagnoson, chapter 5 (The California Legislature)
    Nov. 29th  Dec.3rd

[http://www.brennancenter.org/blog/redistricting-reform-wins-big-ohio](http://www.brennancenter.org/blog/redistricting-reform-wins-big-ohio)

XII. The Executive Branch
    Dec. 6th  Dec. 10th
**Third Examination, Tuesday, December 20th, 10:30—11:30 a.m.**

*Make sure that you do ALL assigned reading in a timely manner.* In addition to doing the required reading in advance of the course meeting, it is expected that you will review the PPT lecture outlines after you’ve done the assigned reading and before lecture. I do not read the PPT slides in lecture. Instead I focus upon the most difficult concepts and ideas. That means that if you have questions after reading the assigned reading and after reviewing the PPT slides, those questions should be asked in lecture or during my office hours. Periodically, you will take reading quizzes in your breakout sections utilizing the CourseKey application.

** No homework assignments will be due before the end of drop/add on September 11th. However, it is DEFINITELY in your best interests to complete the homework before the due date or you will find quite a heavy backlog when you attempt completion on the due date.
Course Assessment and Grading

GRADING:

Your final course grade will be determined as follows:

Breakout section attendance, participation, assignments and reading quizzes (including Syllabus Test on September 6th or 7th) 20%

Norton Homework Assignments (Inquisitive, graded chapter Quizzes and other assigned homework*) 20%

First Exam 10%

Second Exam 25%

Third Exam 25%

*You MUST access all homework assignments through Blackboard.

The first, second and third exams will be 50 Multiple Choice questions and you will have 50 minutes to complete. These exams will cover discrete portions of the course (i.e., they are not cumulative). Please bring a number two pencil with a viable eraser and an 882 scantron to all exams.

IMPORTANT NOTE: There will be extra credit opportunities available during the Fall semester. Extra credit opportunities would involve attending a campus event or completing an out-of-class assignment including a written essay that you would submit through Blackboard to Turnitin.com. These extra credit assignments are graded on accuracy and quality and there is no guarantee of receiving full credit. You may only complete one extra credit per exam and you can earn up to 10 points (a full letter grade) if you receive full credit for your essay. If any of these opportunities arise, I will provide you with ample notice, specific instructions and deadlines for submission. Extra credit may only be offered to supplement grades on the First, Second, and Third exams. I STRONGLY encourage students to take advantage of these extra credit opportunities BECAUSE:

I do not curve grades in any way, shape, or form.

Your final course letter grade will be entered as follows:

92-100 A
90-92 A-
88-89 B+
83-87 B
80-82 B-
78-79 C+
73-77 C
70-72 C-
68-69 D+
If you are taking the course CR/NC, you must earn at least a 73 to receive credit. Yes, I will round up or down to the nearest whole number.

NORTON HOMEWORK ASSIGNMENTS are on-line homework assignments that need to be completed by their due dates. For each chapter of the textbook, you will complete a variety of different assignments that may include the interactive learning activity referred to as Inquisitive, graded quizzes, video review, etc.

These assignments will be linked to Blackboard and they are available whether or not you purchase the textbooks from the campus bookstores or prefer to purchase on-line access to the texts. However, if you decide to purchase used hard copy texts, you will be required to pay an additional $20 to access Inquisitive Assignments. Please take advantage of signing up for a free initial trial of Inquisitive which will be offered when you click on the first Inquisitive assignment in Module I on the Blackboard Course Page. After the free trial you will be required to purchase an access code if you wish to continue to utilize the resource. Students purchasing on-line access to the required texts will have Inquisitive included in that cost.

Due dates for each assignment are clearly indicated on each assignment in Blackboard and on the course syllabus.

No late assignments are accepted and you may not ask for an extension for any reason whatsoever.

It is highly recommended that you complete assignments in advance of the due date, as technical problems or other issues are not an excuse for not completing the assignment on time.

Finally, I recommend that you tackle each week’s assignments in the order suggested below:
1. Complete ALL assigned reading.
2. Attend lectures on the assignment material and make sure you ask questions to clarify any concepts or terms that you do not fully understand.
3. Complete the Inquisitive interactive learning assignment. If you have carefully read the chapter in advance AND you have attended lectures you will be able to complete the Inquisitive assignment much more quickly than if you have to constantly stop and look up correct answers. Studies have shown that students who complete their Inquisitive Assignments PRIOR to taking the chapter tests, tend to score about 13% above their peers who reverse the order.
4. Take the graded post-chapter tests. These are multiple choice tests that are not timed and are open-book. In addition, you get two attempts and only the highest score of the two attempts is posted in the Blackboard gradebook and included in the homework portion of your grade. I recommend taking the first post-chapter attempt without notes. This will allow you to determine how well you have understood the material and can be a good predictor of your success on Exams. After you submit the first attempt, you are able to review the correct and incorrect responses on each question. After having done so, you can take your second attempt.
Policy on Homework Assignments:

If you do not complete on-line homework assignments in Blackboard by the due date, you will receive a 0 for each missed assignment. There are no do-overs, so please be sure to keep up with the assignments and be in class regularly if you wish to earn a passing grade.

Policy on Extra Credit Essays:

If you do not complete an extra credit essay assignment and submit it to Turnitin.com in Blackboard by the due date, you will not receive any extra credit for that exam.

It is your responsibility to stay abreast of the multiple due dates involved.

Students with Disabilities

If you are a student with a disability and believe you will need accommodations for this class, it is your responsibility to contact Student Disability Services at (619) 594-6473. To avoid any delay in the receipt of your accommodations, you should contact Student Disability Services as soon as possible. Please note that accommodations are not retroactive, and that accommodations based upon disability cannot be provided until you have presented your instructor with an accommodation letter from Student Disability Services. Your cooperation is appreciated.

Academic Honesty

The University adheres to a strict policy regarding cheating and plagiarism. These activities will not be tolerated in this class. Become familiar with the policy (http://www.sa.sdsu.edu/srr/conduct1.html). Any cheating or plagiarism will result in failing this class and a disciplinary review by Student Affairs.

Examples of Plagiarism include but are not limited to:

- Using sources verbatim or paraphrasing without giving proper attribution (this can include phrases, sentences, paragraphs and/or pages of work)
- Copying and pasting work from an online or offline source directly and calling it your own
- Using information you find from an online or offline source without giving the author credit
- Replacing words or phrases from another source and inserting your own words or phrases
- Submitting a piece of work you did for one class to another class

If you have questions on what is plagiarism, please consult the policy (http://www.sa.sdsu.edu/srr/conduct1.html) and this helpful guide from the Library (http://infodome.sdsu.edu/infolit/exploratorium/Standard_5/plagiarism.pdf)
Students agree that by taking this course all required papers may be subject to submission for textual similarity review to Turnitin.com for the detection of plagiarism. All submitted papers will be included as source documents in the Turnitin.com reference database solely for the purpose of detecting plagiarism of such papers. You may submit your papers in such a way that no identifying information about you is included. Another option is that you may request, in writing, that your papers not be submitted to Turnitin.com. However, if you choose this option you will be required to provide documentation to substantiate that the papers are your original work and do not include any plagiarized material.

Exam and Quiz Instructions

All exams require that you arrive promptly at the beginning of the hour and that you bring an 882 scantron, a number two pencil and a viable eraser. Exams are closed-book, closed-notes and you must complete them within the 50 minutes allotted. The only exception is that you will be allowed to bring your personal pocket Constitution (it should have your name on the front) and utilize it for the First Exam.

Reading quizzes and short writing assignments will be randomly assigned in your breakout discussion sections so always be prepared to utilize CourseKey with your smartphone or laptop.

Exams and Assignments

Please see the section above entitled: Course Assessment and Grading.

Description of the course environment

2 hours of lecture each week and one hour of TA-led discussion section each week.

Estimated time commitment

Students are generally expected to spend three hours outside of class for every hour in class (i.e. a 3 credit course is expected to require 9 hours per week of outside work). Outside work includes completing assigned readings, doing homework, studying for exams, attending extra credit events and writing extra credit papers.

Guidelines for students' participation

In your TA-led discussion sections, your Teaching Assistant will be prepared to lead a discussion of the week’s assigned reading and lecture material. You are expected to arrive at section having completed the week’s assigned reading and be prepared to:

1. Enter attendance at the beginning of section on your CourseKey app.
2. Engage in a TA-led discussion with your peers in a respectful and civil manner.
3. Occasionally take reading quizzes (utilizing the CourseKey app).
4. Occasionally, write One-Minute papers on a topic from the week’s assigned reading and lecture.

In lecture I will take attendance utilizing CourseKey, both at the beginning and at the end of the class. Although attendance is not a part of your final course grade, it is required in my course and if you are habitually absent, or if you habitually come late or leave early, you will have problems passing the course. In addition to attendance, you may utilize CourseKey to “send” me questions about the lecture. Those questions will be reviewed in the final minutes of each lecture period.

**How to participate in the course**

Please note the following rules, which will be fairly but firmly enforced:

The professor reserves the right to alter the course outline as necessary, with advance notice being given to all students through class announcement and announcement on the class web site on Blackboard.

Make-up examinations will be given only in cases of illness, family emergency and religious holiday and will only be given when students contact the professor in advance of missing an exam. The professor reserves the right to request documentation of any excuse submitted. Blackboard homework assignments must be done by the due date. There are no excuses and no extensions or partial credit available.

You should plan to attend all lecture and discussion section meetings.

Section attendance and participation – Each week that you attend your TA-led section you will receive 1 point of attendance credit and 1 point for participation. If you fail to complete assignments that are due in section you receive no participation credit.

Attendance credit will be given for one (1) absence from discussion section in the course for the semester.

To maximize your chances for success on exams, attend all lectures and discussion sections, arriving promptly and being prepared to discuss assigned course materials.

**Interacting with me**

**SALUTATIONS:**

You are welcome to address me as Professor Kennedy or Dr. Kennedy (Dr. K is fine, too!) Please no Mrs. Kennedy! I am happy to address you by your preferred salutation as well.

**COMMUNICATION:**

I’ll try to respond within 24 hours to emails sent to me from within Blackboard. For quick questions, the turnaround time may be much shorter. (If Blackboard is not working or for non-course-related communications, write to me using my outside email address: ckenndy@mail.sdsu.edu and please put 102). I will typically close my e-mails with “dr k” which saves me keystrokes!
The Writing Center is a free resource open to any SDSU faculty, staff, or student. The Writing Center staff consists of peer (student) tutors who assist students in understanding writing assignments and criteria and can help students with any stage of the writing process, from brainstorming topics to revision of rough drafts. The Writing Center’s purpose is to teach writers strategies to navigate complex situations for writing, both in and outside of the University.

To make an appointment, please visit the Writing Center’s webpage

http://www.writingcenter.sdsu.edu

By accessing the webpage, students can schedule tutoring appointments online at their convenience, or they can simply stop by for a drop-in appointment. The Writing Center is open Monday-Wednesday from 9 a.m. to 8 p.m., Thursday from 9 a.m. to 5 p.m., and Friday from 9 a.m. to 2 p.m. The Writing Center is located in the Dome, LLA 1103, next to the circulation desk.

Helpful Hints:
1. Bring your syllabus to each course meeting.
2. Check Blackboard regularly for updated information.
3. Do all assigned readings before lecture and come to section prepared to discuss course materials and ask questions as needed.
4. Calendar all assignment due dates as no extensions are available.

How to View Instructor Feedback in Turnitin

1. Click on the View/Complete link where you submitted the paper (See Figure 1).

Figure 1. Example

2. Click on View (See Figure 2).

Figure 2. View
A document viewer window should open up.

3. Click on the GradeMark button at the top left of the Document Viewer window (See Figure 3). Note that if the instructor has not yet posted any feedback, the GradeMark button will not be clickable.

Figure 3. GradeMark

4. Click on the different icons at the bottom right of the Document Viewer window to see feedback. (See Figure 4). Note that your instructor may not use all of the options listed below.

Figure 4. Icons

- View general comments on the paper. Your instructor may have recorded feedback instead/in addition; that recording can be accessed here as well.
- View a list of QuickMarks and comments on the paper.

5. Scroll through your paper to see the QuickMarks in context, and hold your mouse over them to see the drop-down commentary.
Welcome to CourseKey!

This course will be using CourseKey (www.thecoursekey.com) - a classroom engagement software that is designed to increase lecture interaction and facilitate peer-2-peer learning. CourseKey allows your instructor to ask questions, take polls, give quizzes, and get feedback from you during class. CourseKey is a bring-your-own-device system, which means that you can use any web-enabled device (laptops, tablets, smart-phones) to participate. It combines features that help the professor more efficiently manage the class and allows students to connect more effectively inside and outside of class.

**REGISTRATION INSTRUCTIONS:**

You will be able to download the CourseKey student iOS or Android application or use it with a web browser. If you do not have a smart device please contact the support team at support@thecoursekey.com so that arrangements can be made to accommodate you.

**App Store Links**

- [CourseKey – Student iOS App](#)
- [CourseKey - Student Android App](#)

Please follow these instructions to create your account and register for the course through the application.

### Step 1: Create Account

To sign up use the following link to create your account: [https://portal.thecoursekey.com/signup](https://portal.thecoursekey.com/signup) and simply follow steps 1-4 in the sign up instructions. See screenshots below for more detailed instructions.

### Step 2: Register for the Course

To register for the class log in at: [https://portal.thecoursekey.com/login](https://portal.thecoursekey.com/login)

- Once logged in, click the “+” to Add a Course.
- Copy the following Add Code into the Course Code field and you will be automatically added to the correct class:

 YOU MUST USE THE ADD CODE FOR THE SECTION IN WHICH YOU ARE REGISTERED. CHECK YOUR SCHEDULE IF YOU ARE NOT SURE WHICH SECTION OF POL S 102 YOU HAVE:

- POL S 102-3: ck5029h
- POL S 102-4: ck504dx
- POL S 102-5: ck5053s
- POL S 102-6: ck5068e
- POL S 102-7: ck507sj
- POL S 102-8: ck508ml
- POL S 102-9: ck509xd
- POL S 102-10: ck510kj
CREATING A STUDENT ACCOUNT: STEP-BY-STEP

1. Go to CourseKey Portal (www.portal.thecoursekey.com).
2. Select “student” when creating your student account.
3. Enter your name and email address
4. Enter your password. Make sure it is a secure password and it contains 6 to 16 characters, upper and lowercase letters, and at least one number.

5. Enter your student ID number. Be sure to enter your school-issued student ID number. This will assist your instructor when it comes time to upload any of your grade data and ensures you are properly credited.
Congratulations! You’ve just created your CourseKey student account. To add a course, click the “+” sign in the top-right corner and find the course by searching the professor’s name or inserting the unique class code for the class. In the event you need to enroll in another CourseKey course, simply click the “+” sign and follow the same process.

Important notes:
• Your instructor will get notified if a screenshot is taken of any assessment or poll. Please note that this may be considered academic dishonesty and disciplinary actions may be taken by the instructor.

• The ability to ask questions to the instructor anonymously means you’ll be anonymous to the rest of the class, NOT the instructor. Please consider this and be courteous when asking questions.

• Please note that ANY SUPPORT/TROUBLESHOOTING question regarding CourseKey SHOULD NOT be directed to the instructor. We have a Customer Service support team eager to talk to you! You may contact us through our LIVE CHAT or you may send us an email to support@thecoursekey.com

You can visit the CourseKey Youtube channel for the Student Quick Start Guide which outlines how you will register for a student account, as well as providing a brief overview to get you registered for the class.