I. METHOD OF INSTRUCTION

This course will be taught primarily in a lecture format, using audio-visual material when appropriate and when available.

As a student in this class, your questions, observations and exchange of ideas will be encouraged and necessary, as all of us need the full benefit of our time together. During our time together, we will always treat each other with dignity and respect.

Guest speakers with expertise in specific areas of law enforcement will be invited to present to our class.

We may on occasion, seek approval to attend specific law enforcement community events.

We will discuss current events that relate to law enforcement administration. We will discuss issues from our own diverse experiences to illustrate points and to better understand the subject matter.

II. COURSE OBJECTIVES

As a student completing this course, you will demonstrate the following:

- Knowledge of the history and evolution of American policing, to include organizational theory and design
- Knowledge of Community Policing: the positives, the negatives; COMPSTAT
- Knowledge of political influence that affects law enforcement
- Knowledge of intelligence, terrorism and Homeland Security
- Knowledge of ethics and corruption in law enforcement
- Knowledge of leadership: theories and theorists
- Knowledge of organizational communication
- Knowledge of law enforcement stressors
- Knowledge of the legal aspects of law enforcement
- Knowledge of the courts and those involved in criminal court proceedings
- Knowledge of managing law enforcement resources: financial, information systems, personnel

III. COURSE CONTENT AND SCOPE: topics to be discussed in course

1. The Evolution of American Policing
   A. Politics and Police Administration
   B. The Rise of Professional Policing
   C. The Role of Police: Law Enforcer, Peacekeeper, Conflict Manager
   D. The Impact of Education on Police Professionalism
   E. Traditional Policing Versus Community Policing

2. Policing Today
   A. Community Policing and New Information Technologies
   B. COMPSTAT and Community Policing; Problems with Community Policing
3. Intelligence, Terrorism and Homeland Security
   A. Defining Intelligence
   B. Homeland Security
   C. Political Violence and Terrorism

4. Politics and Police Administration
   A. “Politics” versus politics
   B. Police Accountability: Local, State and Federal
   C. Citizen Involvement in Policing
   D. School violence

5. Organizational Theory
   A. Traditional Theory
   B. Open Systems Theory
   C. Bridging Theories
   D. Synthesis and Prognosis

6. Ethics and Corruption
   A. What is “ethics”
   B. What is “corruption”
   C. Types of corruption
   D. Causes of corruption and deterrence

7. Concepts of Police Organizational Design
   A. Organizational Structure and Design
   B. Types of Organizational Design
   C. Organizational Structures and Community Policing
   D. Line and Staff Relationships in Police Agencies

8. Leadership
   A. Leadership and Performance
   B. Leadership, Authority
   C. Power Motivation of Police Managers
   D. Leadership Skill Mix
   E. Styles of Leadership
   F. Theories of Leadership
   G. Organizational Control, Conflict and Leadership

9. Courts and Those Involved in Court Proceedings
   A. Judges
   B. Prosecutors
   C. Defense Attorneys
   D. Bailiffs, Clerks and other Regulars in the Courtroom

10. Organizational Communication
    A. The Communication Process
    B. Communication Barriers
    C. Cross-gender Communication
    D. Cross-cultural Communication

11. Human Resources Management
    A. Police Personnel Unit Functions
    B. Police Personnel Selection Process
    C. American Disabilities Act/Family Medical Leave Act
    D. Education and the Police
    E. Diversity in Policing
IV. COURSE CONTENT AND SCOPE: assignments

1. Appropriate Readings
   A. You are expected to read the chapters in the required texts.
   B. You are expected to read any articles that you find that may apply to your written assignment or oral presentation.

2. Writing Assignments/Oral Presentations
   A. Answers to any essay exam questions
   B. A written paper of not more than four (4) pages, not including title page and works cited page, on excerpts from Norm Stamper’s book, *Breaking Rank*....OR
   C. A class project consisting of a detailed, written outline of information you obtain about any law enforcement topic of your choice. In addition to the outline, this information must be presented orally to our class in a 20 minute verbal presentation.
   D. Detailed information will be given in advance on the grading procedure for the paper and oral presentation. If you sign the oral presentation schedule, you must present.
V. METHOD OF EVALUATION

A. You will be given a mid-term and final examination to evaluate your competency in meeting course objectives.

B. You will be required to either submit a final paper in proper MLA format, OR complete a class project whereby you obtain information about a law enforcement topic of your choice, then present that information orally to our class as previously described. To facilitate interaction, up to a four (4) student team may complete a paper or project.

C. Attendance at each class session is expected. You must sign in for each session. More than THREE (3) unexcused absences will result in your attendance grade being lowered ONE FULL LETTER GRADE.

D. Grades will consist of test scores, paper/project scores and attendance. Grades will be determined by a percentage of the total points in the course and the following scale:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Score Range</th>
<th>GPA Range</th>
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<tbody>
<tr>
<td>A</td>
<td>96-100</td>
<td>4.0</td>
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<tr>
<td>A-</td>
<td>90-95</td>
<td>3.7</td>
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<tr>
<td>B+</td>
<td>87-89</td>
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<tr>
<td>B</td>
<td>84-86</td>
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<tr>
<td>B-</td>
<td>80-83</td>
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<td>C+</td>
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VI. Grading Examples:

1. Midterm: 76...2.0...C
2. Final: 80...2.7...B-
3. Paper: 87...3.3...B+
4. Attendance: 100...4.0...A

12.0 divided by 4 = 3.0 (B)

11.0 divided by 4 = 2.75 (B-)

VII. Conflict Resolution: If you have an unresolved conflict during the class, you must first contact me, your instructor, in an attempt to resolve the problem. If the results are unsatisfactory to you, you should contact the Department Chairperson. If the problem still has not been resolved to your satisfaction, you should contact the Department Dean.

VIII. Student Services: If you need special accommodations, contact Disabled Students Services at 619: 594-6473. Please inform me of any special needs also.

IX. Plagiarism: the unauthorized use of the language and thoughts of another author and the representation of them as one’s own.

Cheating: to take an examination in a dishonest way; having improper access to answers.

Any student caught plagiarizing or cheating shall receive an “F” for the assignment or the exam in question. A second offense shall result in an “F” for the entire course. Punitive sanctions for these violations are the responsibility of the University President or designated representative.

X. Scheduling: Please do not schedule airplane flights or other activity that will preclude you from taking the mid-term or final exams on our scheduled exam dates. Only under very special, unavoidable circumstances will a student be allowed to make up a test or turn in a missed assignment.

XI. Tentative Class Schedule: Please see the Tentative Class Schedule that is attached to this syllabus. This tentative schedule is a weekly guide for our class.
Written /Verbal Project
Law Enforcement Administration 310
Instructor: Rulette Armstead


The Assignment: This paper is a synthesis of an argumentative technique that you will use to address the above topic. The excerpts from Stamper’s book that you will address are on the reverse side of this page. You will be arguing a side of the topic. As such, you will be judged based on how persuasive your essay is. You will construct a thesis for the topic that you choose and support that argument with reasons and evidence in order to persuade as many undecided people as possible to accept your thesis. Your argument will need two reasons. These reasons should be backed up with appropriate pieces of evidence, (statistics, cases, authorities, etc.), emotional appeals (to needs and/or values), and sound logic. You will also need a counterargument to minimize a good argument that your opposition will have against your thesis. An effective introduction and conclusion are also necessary. You must use at least three sources in writing your paper.

Technical Aspects: Your paper must be typed, double-spaced and must contain correct grammar, spelling, punctuation, and sentence structure. The paper must be written using the OWL Resource MLA formatting Style Guide. This guide can be found on line. The paper must not consist of more than four (4) pages. Your paper must contain a cover page listing your name, course, paper title, instructor’s name and date of submission. The paper must contain a “Works Cited” page listing all sources used.

Grading: Your grade will be determined by how well you follow the requirements on the attached CJA 310 Final Paper Rubric

The paper is due on ___________.

You may choose not to write a paper. If you do not write a paper, you must do a 20 minute verbal presentation on any law enforcement topic that you have researched, any issue in Stamper’s book, or you may present information obtained from interviewing an employee of a law enforcement agency. If you choose this option, you must give me a detailed outline of the information that you will present during your verbal presentation on your assigned speaking date. If you choose to give a verbal presentation, you must sign up for this oral during the scheduled sign up period. If you sign the presentation schedule, you must present. Grading for your oral presentation will be determined by how well you incorporate the attached “Presentation Effectiveness” factors into your speech.

Alcohol had always been my drug of choice, but in the mid-eighties I went to work with my pockets full of painkillers. I popped them throughout the day, long after the misery of a failed kidney stone extraction had worn off. Administrative problems banished, or lost their weight; organizational enemies became pals; dreaded bureaucratic meetings turned into pleasant, almost cosmic out-of-body experiences. After a couple of months, though, I stopped. Cold turkey. Why? Because I ran out of pills, and as a deputy chief of police I was afraid to ask for more.

By any standard, the United States has lost its war on drugs. Criminalizing drug use—for which there is, was, and always will be an insatiable appetite—has been a colossal mistake, wasting vast sums of money, and adding to the misery of millions of Americans.

The solution? Decriminalization. (Not “legalization,” which would take government out of the picture altogether—and doom desperately needed drug reform). “Decriminalization” means you take the crime out of the use of drugs but preserve government’s right—and responsibility—to regulate the field.

How would it work? If I were the new (and literal) Drug Czar I would have private companies compete for licenses to cultivate, harvest, manufacture, package, and peddle drugs. I’d create a new federal regulatory agency (with no apologies to libertarians and neo-cons) to: (1) set and enforce standards of sanitation, potency, and purity; (2) ban advertising; (3) impose taxes, fees, and fines to be used for drug abuse prevention and treatment, and to cover the costs of administering the new regulatory agency; and (4) police the industry much as alcoholic beverage control agencies operate in the states.
Presentation Effectiveness
Law Enforcement Administration
Criminal Justice Administration

Knowledge of the Subject Matter: Presenter has a firm grasp of the subject matter; has researched the subject and is able to provide detailed information to the class on the issue being discussed........25 points

Effective Communication: Presenter provides significant information in a well organized, orderly fashion. Communicates effectively with audience through both verbal and non-verbal expression. This includes proper enunciation and appropriate eye contact with the audience.........................25 points

Clarity: Presenter employs a variety of approaches to clarify the objectives of the assignment. Uses many illustrations, exhibits, charts and visuals to assist audience in the learning process.................................25 points

Enthusiasm: Presenter is stimulating and very enthusiastic about the subject matter being presented. This enthusiasm is reflected in the presenter's interest, manner of delivery and productive involvement in this project.................................25 points
Final Paper Rubric: Law Enforcement Administration 310

Craft Introduction that leads reader into the subject 10

Create a thesis that leads the reader into the subject 10

Give two persuasive reasons to defend your thesis 20

Use evidence and/or emotional appeals to support your reasons 25

Craft a counterargument to minimize an opposing argument 10

Use correct grammar, spelling, punctuation, sentence structure, OWL Resource MLA Formatting Style, appropriate cover page, and “Works Cited” page 25