San Diego State University
Advanced Student Teaching Seminar
TE 961 Course Syllabus
Spring 2016
Schedule Number: 30725

Class Days: Thursdays, January 21-May 5, 2016
Class Times: 3:30-5:30pm
Class Location: Allen Elementary School, Room 102
4300 Allen School Road
Bonita, CA 91902
619-479-3662

Professor: Gloria Davies
Contact Information: gdavies@mail.sdsu.edu
Office Hours Days: By appointment or Thursdays 5:30-6:30
Office Hours Location: EBA 205A or Allen Elementary, Room 102
Mailing Address: School of Teacher Education
5400 Campanile Drive
San Diego CA 92182-1153

Course Overview

- Discussion of immediate problems in student teaching with emphasis on the influence of philosophical, social, and cultural factors on learning.
- Support your student teaching experience through discussion and constructive feedback on assignments and observation lessons.
- The first half of the semester will focus on the edTPA performance assessment and writing a resume with a cover letter. The second half of the semester will focus on creating a portfolio.
- Prepare students to begin a teaching career.

Enrollment Information

- Prerequisites: Satisfactory completion of Teacher Education 960, 965
- Concurrent registration in Teacher Education 966.

Course Materials

Required texts and technology: *You are given one copy and you are responsible for all the information in them. They are also posted on Blackboard.
- Teaching Credential Program Handbook*
- edTPA Elementary Literacy Assessment Handbook*
- Making Good Choices*
- TE 960/961 Reader (Davies) Purchase in Aztec Shops; same reader from TE 960.
- Required Technology: A laptop or tablet and a video recording device.

Course Structure and Conduct

GOAL AND OBJECTIVES: To receive credit in TE 961 Advanced Student Teaching Seminar, you must attend class, complete homework and class assignments, and participate in all activities. You must conduct yourself professionally at all times while on any CVESD school site or on the SDSU campus. You must be focused and engage deeply in all class activities.

GOAL: To prepare student teachers to become effective teachers who can meet the diverse needs of their students.

OBJECTIVES FOR REACHING THIS GOAL:
1. Creating and maintaining an effective learning environment for student learning.
   - Work with your guide teacher (GT), university supervisor (US), and team leader (TL) learning from their experience; if you ever need to be absent from student teaching, notify all 3 immediately.
   - Meet the needs of your students to the best of your ability.
   - Be a role model to all. Think about how the students, parents, staff perceive you.
   - Meet TPEs in your classroom placement
   - Follow ALL the guidelines in the Teaching Credential Program Handbook.
2. Developing as a professional educator:
   - Conduct yourself professionally at all times, as well as participate fully.
   - Share your experience and knowledge with peers and offer peer guidance to your classmates.
   - Write your professional resume and cover letter.
   - Create your professional portfolio.
   - Complete a minimum of 3 observation lessons, reflect with your university supervisor and guide teacher, and keep a copy of all of your evaluations.
   - Learn about the interview process.
Course Assessment and Grading

- **Credit/ No Credit:** A grade of "Credit" (CR) in graduate level courses is awarded for work equivalent to all grades which earn 3.0 or more grade points (A through B). A grade of "No Credit" (NC) is awarded for work equivalent to all grades which earn less than 3.0 grade points (B- through F).

- **3 Assignments:**
  1. Introduction Letter due Thursday, January 28, 2016
  2. Resume with cover letter due Thursday, March 17, 2016.
  3. Portfolio due Thursday, April 28, 2016. Save things throughout the semester and even from the fall.

**GRADING POLICY: 100 possible points on the following 2 criteria**

100-80 points = Credit earned
79-0 points = No Credit earned

1. **Professional Conduct, Course Attendance, and Participation Policy:** 30 points:
   - Professional conduct is expected at all times. You are expected to attend and come prepared for all scheduled classes, as well as to participate fully in all activities. Class discussions and activities provide you with experiences that reading from texts or observing in classrooms cannot offer you. Participating fully in all discussions and activities increases what you learn and your success as a student teacher. Respect for others is required. You are also expected to conduct yourself professionally during all program courses and as a student teacher.

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<tr>
<th>30</th>
<th>Attends all seminar classes. Fully participates in all class discussions and activities, while acting professionally, offering constructive feedback, and graciously accepting feedback.</th>
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<td>25</td>
<td>Attends all but 1 seminar class. Fully participates in all class discussions and activities, while acting professionally, offering constructive feedback, and graciously accepting feedback.</td>
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<td>20</td>
<td>Attends all but 2 seminar classes. Fully participates in all class discussions and activities, while acting professionally, offering constructive feedback, and graciously accepting feedback.</td>
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<td>Misses 3 or more seminar classes. Fully participates in all class discussions and activities, while acting professionally, offering constructive feedback, and graciously accepting feedback. NO CREDIT FOR CLASS.</td>
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2. **3 Assignments- 70 points:**
   1. **INTRODUCTION LETTER** 15 points: 1 page  Send home ASAP with the permission slip. **DUE BY JANUARY 28, 2016.**
   2. **RESUME WITH COVER LETTER** 25 points: 1-2 page Resume with a one page Cover Letter **DUE BY MARCH 17, 2016.**
   3. **PORTFOLIO** 30 points: Must include: A table of contents; Letters of recommendation; Lesson plans; Artifacts from lessons you taught. Possibly include: Your philosophy; Awards; Video; Photos **DUE BY APRIL 28, 2016.**

**SDSU Policies and Guidelines**

**Statement on Cheating and Plagiarism:** Cheating is the actual or attempted practice of fraudulent or deceptive acts for the purpose of improving one’s grade or obtaining course credit; such acts also include assisting another student to do so. Typically, such acts occur in relation to examinations. However, it is the intent of this definition that the term ‘cheating’ not be limited to examination situations only, but that it include any and all actions by a student that are intended to gain an unearned academic advantage by fraudulent or deceptive means. Plagiarism is a specific form of cheating which consists of the misuse of the published and/or unpublished works of others by misrepresenting the material (i.e., their intellectual property) so used as one’s own work. Penalties for cheating and plagiarism range from a 0 or F on a particular assignment, through an F for the course, to expulsion from the University. For more information on the University’s policy regarding cheating and plagiarism, refer to the Schedule of Courses (‘Legal Notices on Cheating and Plagiarism’) or the University Catalog (‘Policies and Regulations’).”

**Students with Disabilities:** “Americans with Disabilities Act (DA) Accommodation: The University is committed to providing reasonable academic accommodation to students with disabilities. The Student Disability Services Office provides university academic support services and specialized assistance to students with disabilities. Individuals with physical, perceptual, or learning disabilities as addressed by the Americans with Disabilities Act should contact Student Disability Services for information regarding accommodations. Please notify your instructor so that reasonable efforts can be made to accommodate you. If you expect accommodation through the Act, contact the Student Disability Services Office at (619) 594-6473 [http://www.sa.sdsu.edu/dss/dss_home.html](http://www.sa.sdsu.edu/dss/dss_home.html). If you need accommodations for a disability, please contact me immediately (no later than Friday, January 29, 2016) and privately to discuss specific accommodations for which you have received authorization.

**University Policy on Absence for Religious Observances** includes the following statements: “By the end of the second week of classes, (For spring 2016, it is January 29, 2016) students should notify the instructors of affected courses of planned absences for religious observances. Instructors shall *reasonably* accommodate students who notify them in advance of planned absences for religious observances.”

**Safety Issues:** Please be sure to observe all laws and make safe choices when driving or walking around any elementary school. Model safety for the children.