Syllabus changes: Each student is responsible for information contained in the syllabus. Additionally, you are responsible to learn. The manual that comes with a calculator is usually good or lectures most easily if you use an HP 12C. Regardless of the type, you must know how to use it and it is your responsibility to learn. The characteristics and valuation of common stock, preferred stock and corporate bonds and the cost to the firm associated with alternative sources of financing.

4. Calculator: Many of the in-class exercises and exam problems involve complex calculations requiring a financial calculator to efficiently solve them. You must have a financial calculator and proficiently use it to get through the course. Financial calculator to every class since you may need them for in-class exercises and/or quizzes.

5. The course follows the text closely. For each topic covered you should read the relevant materials prior to class. After the topic is covered you will have a chance to further your understanding of the topic by in-class exercises, and/or quizzes, and/or practicing homework assignments. These assignments are meant to help you review the concepts covered in class and prepare for the quizzes and exams.

6. Homework and Attendance: Unless requested, homework will generally not be turned in. However, if requested, assignments are due at the beginning of the session on the due day. If you cannot attend the class you should turn in your assignment via a classmate or via an email's downloadable/readable attachment prior to the class. Occasionally, I may take attendance as evidence of your in-class-exercises/participation.

7. Syllabus changes: Each student is responsible for information contained in the syllabus. Additionally, you are responsible for any and all modifications to this syllabus made in class during the term.
8. Class cancellation: If I am twenty (20) minutes late for a class, the class is officially canceled. Assignments due for the canceled class will be due on the next scheduled class period.

9. Each student is responsible for all classroom handout materials and all information disseminated during the class time. If you miss a class for whatever reason it is your responsibility to find out from your peers what went on in class. The majority, but not all, of my lecture notes are posted on Blackboard.

10. The use of electronic devices, such as, but not limited to, cameras of any type, video or voice recorders, cell phone, IPod, iPad, tablets, computers, etc. during class and exam is prohibited.

11. If you receive the highest grades in either (1) exam 1 and exam 3 or (2) exam 2 and exam 3, you will receive a letter grade upgrade for the course.

12. Re-grading of assignments or re-assess your course grade: Requests for re-grading of assignments or re-assess your course grade must be in writing within one week of their return’s date and the score/grade may be adjusted up or down.

13. Email: The best way to contact me is to send electronic mail to Andrew.do@sdsu.edu. When send an email to me, please include “Fin 323” and a brief purpose on the “Subject.” Failure to so may result in a “spam” classification of your email and may result in my-not-so-prompt response or no response.

14. The grade for in-class exercises/participation and unannounced quizzes will be calculated according to the following formula: \[ \frac{2(1+\frac{2}{X})}{100} \] where \( X \) = the number of credited in-class exercises/participation, and unannounced quizzes, and \( X \) = the total number of all in-class exercises/participation and unannounced quizzes given.

ACADEMIC HONESTY: As a student taking coursework in this College, you have an obligation to maintain the highest standards of ethical conduct. This involves avoiding acts of academic dishonesty which will not be tolerated. Examples include signing others into class on any given day, cheating on exams (e.g.; talking, collaborating, copying, using materials that are not given nor permitted by the instructor, using electronic device such as cell phone, video or voice recorders, etc…and laptop computers), copying homework, plagiarizing, and other infractions as spelled out in the SDSU codes. The reason for requiring the highest standards of ethical conduct is to ensure fairness, honesty and integrity in the evaluation of student performance. Evaluation of student performance should not be invalidated by students intending or attempting to misrepresent the skill, achievement or ability of either themselves or others.

STUDY HINT: Before reading each chapter, look at why the chapter is important to you and its learning goals at the beginning, observe the margins for key terms, and read the Summary and Learning Goals Review sections at the end. This will give you some idea of what the chapter will be about before you actually read it. Be sure to read relevant chapter/posted lecture notes before coming to class. If you have not read them prior to class, you may find it difficult to keep up with the lecture. Keeping current will also allow you to ask questions on areas that you're having trouble understanding. It is important to keep up with the reading and homework assignments.

TENTATIVE OUTLINE

- Introduction; Explanation of Course & Administrative Matters
- The Environment of Managerial Finance
- Traditional Theory of Corporate Finance: The Stakeholder View
- Traditional Theory of Corporate Finance: Break Down and Solutions
- The Financial Institutions and Market Environment
- First Principles of Managerial Finance
- Security and Fundamental Analyses: Background for Further Knowledge and Understanding
- Financial Statements and Ratio Analysis
- Cash Flow and Financial Planning
- Time Value of Money
- Foundations of Interest Rates and Theories of Term Structure
- Bond Valuation
- Stock Valuation
- Cost of Capital
- Capital Budgeting Techniques
- Capital Budgeting Cash Flows and Risk
- Working Capital and Current Assets Management
- Current Liabilities management
- Risk and Return

As a student you have full control of the quality of your education, only you can learn, no one can do it for you. I wish you a productive semester.