# LIBERAL STUDIES 498 Fall 2011

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(Every semester has a capstone project—usually a paper and lesson plan—, either a reflection or CSET-style test, and an in-class essay; however, the subjects change.)

<table>
<thead>
<tr>
<th>Week</th>
<th>Timeline for Senior Year and LIB S 498 class</th>
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<tbody>
<tr>
<td>1</td>
<td>Sec. 1  Attend first workshop&lt;br&gt;Fri Sept 2 1500-1700 SS 1401&lt;br&gt;Sat Sept 3 930-1130 SS 1500&lt;br&gt;There will be no make-up sessions; students need the full 3.5 weeks in order to do well.</td>
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<td>5</td>
<td>Sec. 1  Submit the Capstone Project&lt;br&gt;Due Sept 28 or 29 between 9 and 2:30 at the Liberal Studies Office.&lt;br&gt;Electronic Capstone&lt;br&gt;As close to the Sept 29th deadline as possible, submit an electronic copy of your capstone to Turnitin in Blackboard (check Blackboard close to the due date for more information)&lt;br&gt;OR Attach copies of all sources to your paper copy.</td>
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<td>5</td>
<td>Sec. 2  Write In-Class Essay&lt;br&gt;Fri Sept. 30 1500-1700 SS 1500&lt;br&gt;(Note this meeting is not in 1401.)&lt;br&gt;Sat Oct. 1 930-1130 SS 1500&lt;br&gt;Call 5940597 for make-up time.</td>
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<td>10</td>
<td>Sec. 1  Take CSET-style linguistics test&lt;br&gt;Fri Nov. 4 1500-1700 SS 1401&lt;br&gt;Sat Nov. 5 930-1130 SS 1500</td>
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<td>15</td>
<td>All Sections  Pick up Graded Materials at Liberal Studies Office&lt;br&gt;Starting Wed. Dec. 7 900-1430</td>
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## LOGISTICS

**Prerequisite:**
Credit in LIBS 300 is a prerequisite for LS 498. If you have not earned credit in LIB S 300, you need to drop LS 498.

Ideally, you should have finished ENGL 306W or be concurrently enrolled.

For fall 2011/this semester, you also need to have completed LING 420.

Syllabus fall 2010 v. 2 1
Office hours:
If you have difficulty with the assignments in LIB S 498, you may see Dr. Roeder during her office hours: Wednesdays 1:00-2:30 PM. Please confirm her office hours on the LIB S web site at http://libst.sdsu.edu.

Course Materials:
One 1-inch, 3-ring, rigid binder and divider pages.
One blue-book (8.5x 11 inches; i.e., full notebook paper size). (We will redistribute.)

You must also have a copy of Keys for Writers by Ann Raimes (4th edition or later). If you do not have this writer’s handbook from earlier courses, you can buy a copy from half.com, abe.com, or amazon.com. Alternatively, you may use the copy in the LIB S Office. We will expect you to use this handbook as your guide for punctuation and grammar. It also has the best information on how to do MLA citations for web sites.

Plagiarism:
Students agree that by taking this course all required papers may be subject to submission for textual similarity review to turnitin.com in Blackboard for the detection of plagiarism. All submitted papers will be included as source documents in the turnitin.com reference database solely for the purpose of detecting plagiarism of such papers. You should submit your papers in such a way that no identifying information about you is included. (Delete the coversheet and your last name headers on the copy you submit electronically.)

See Raimes concerning citations. Cite all quotes and paraphrases in Part 1 and Part 2 of your capstone.

ASSESSMENT RESULTS

The essays you write and CSET-like exam you take in LIB S 498 this semester constitute your final Liberal Studies Assessment.
The content part includes 120 pts for the capstone and 80 pts for the CSET-style linguistics test, for a total of 200 pts. The technical part includes 50 points based on the writing quality of the capstone. Sixty-five percent is needed to pass; ninety percent is needed to earn Commendable.

*If you fail either the content part or the writing part of the assessment, you will need to repeat LIB S 498.
*If you failed or did not complete the course during a previous semester, work closely with Dr. Roeder during her office hours. The Chancellor’s Office policy only allows students to attempt to pass a course twice. You must pass! If you discover you do not have enough time for LIB S 498, drop before the drop deadline on Mon. Sept. 12 at 11:59 pm.

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Paper Format

1) **Headings:** Use a running head with your last name and page number.

2) **Spacing:** Double space. Do not put three spaces between paragraphs. (If your computer is doing three spaces, fix it under Format; Paragraph.) Use normal 1 inch margins.

3) **Font:** Use Times New Roman 12 pt.

4) **Citations and Works Cited:** Use MLA formatting.

**Binder**

In a rigid, 1-inch, 3-ring binder, organize your materials as shown below. (See the sample binder in LS office.)

1) **Cover page:** Staple your Test Office payment slip to the back of the cover sheet.
   On the cover page, type:
   - Your name: ______________________
   - RED ID: ______________________
   - Your e-mail address: ______________________
   - Your phone number: ______________________

2) **Divider labeled CAPSTONE COPY 1**
   Staple one copy of Parts I, II, Works Cited, & any Appendices together. Place it behind the first divider.

3) **Divider labeled CAPSTONE COPY 2**
   Staple a second copy of Parts I, II, Works Cited, & any Appendices together. Place it behind the second divider.

4) **(Resubmitters Only) Divider Labeled WRITING SAMPLES**
   Behind this divider, put a) your score sheets, capstone, and reflection/sample from your previous time, b) a paper from ENGL 306W, and c) two other papers from ENGL 306A, HIST 411, or HIST 413 that show how well your wrote and what type of feedback you got from instructors.

**Test Office**

Pay the $45 fee at the Test Office. Show your Cover Sheet to prove you are ready. Later staple the receipt to the back of the sheet.

**Liberal Studies Office**

Submit your work to the Liberal Studies Office between 9 AM and 2:30 PM. See dates on the front of the syllabus. If you can’t come in person, a friend may deliver your notebook.

**Submission of Electronic Copy of Capstone and Reflection**

Put Parts I, II, Works Cited, and any Appendices that are in Microsoft Word of the capstone into ONE electronic file. Do NOT include appendices that are .jpeg files because they make the document too large to upload to Blackboard. Remove any identification, such as the name in the header. Submit this file as a Word or Word Perfect document as close to the due date as possible. If you have difficulty submitting the electronic version of your paper to Blackboard, please go to the Student Computing Center for assistance.